

STAFFORDSHIRE POLICE, FIRE AND CRIME PANEL

5 February 2024

WORK PROGRAMME PLANNING 2023-24

Report of the Secretary

Recommendation

That the Panel note the dates of future meetings and considers the contents of its future Work Programme.

Background

By Regulation this Panel is required to meet on a *minimum* of 4 occasions each year with the facility to convene additional meetings as and when required.

There are a number of reports/matters which the Panel is required to consider:

Police and Crime Matters: the proposed Policing and Crime Precept each year, the Police and Crime Plan, The Commissioners Annual Report on the delivery of the Plan, Confirmation Hearings for a number of key posts and Reports on the Handling of Complaints.

Fire and Rescue Service Matters: The proposed Fire and Rescue Service Precept each year, the draft Fire and Rescue Plan/Corporate Safety Plan (incorporating the Integrated Risk Management Plan), the Annual Statement of Assurance and Confirmation Hearings for key posts in the Service.

Panel Meeting date	Agenda Items
2023/24	Work Programme
3 July 2023 10am (moved from 26/06/23)	<ul style="list-style-type: none">• Appointment of Chairman• Appointment of Vice-Chairman• Public Questions• Decisions taken by the Commissioner 9P&C 005-007 and F&R 001)• Annual Report on the Management of Complaints and Conduct Matters against the Police, Fire and Crime Commissioner and Deputy Police, Fire and Crime Commissioner• Home Officer Grant 2022/23• Consideration of the Commissioners Annual Report 2023/24
3 July 2023 12.30pm	<ul style="list-style-type: none">• Confirmation Hearing – Section 151 (Chief Finance Officer)
25 August not a public meeting	Training event on the role of the panel

4 October – not a public meeting	Meet the commissioner – Police HQ
10 October 2023 2.30pm (moved from 25 September 2023)	<ul style="list-style-type: none"> • Public Questions • Police and Crime Plan / Fire and Rescue Plan Update
13 November 2023 10am	<ul style="list-style-type: none"> • Public Questions • MTFS/Budget Update – Policing Service • MTFS/Budget Update - Fire and Rescue Service • Fire and Rescue Annual Assurance Statement
5 February 2024 2.30pm	<ul style="list-style-type: none"> • Appointment of co-optee member moved to 12/02/24 • Annual Conference for PFCP's - report • PFCC's proposed Police Budget and Precept 2024/25 • Police Misconduct and Complaint Regulations 2020 – annual report moved to 12/02/24
12 February 2024 10am	<ul style="list-style-type: none"> • Consideration of the PFCCs proposed Fire and Rescue Budget and Precept 2024/5 • Fire and Rescue Service Safety Plan 2020-2024 Update Report • Police Misconduct and Complaint Regulations 2020 – annual report • Appointment of co-optee member
19 February 2024 10am	<ul style="list-style-type: none"> • If required, further consideration of proposed Police and/or Fire and Rescue Budget and Precept 2023/24
22 April 2024 10am	<ul style="list-style-type: none"> • TBC – suggested that this is cancelled due to purdah
Items to be scheduled if/when appropriate.	

2024/25	Draft Work Programme
24 June 2024 10am	<ul style="list-style-type: none"> • Appointment of Chairman • Appointment of Vice-Chairman • Annual Report on the Management of Complaints and Conduct Matters against the Police, Fire and Crime Commissioner and Deputy Police, Fire and Crime Commissioner • Home Officer Grant 2023/24 • Consideration of the Commissioners Annual Report 2023/24 • Fire Misconduct and Complaints – annual report
August - not a public meeting	Annual event – Informal meeting with the commissioner/new members – Police HQ

23 September 2024 10am	<ul style="list-style-type: none"> • Police and Crime Plan / Fire and Rescue Plan Update
18 November 2024 10am	<ul style="list-style-type: none"> • MTFS/Budget Update – Policing Service • MTFS/Budget Update - Fire and Rescue Service • Fire and Rescue Annual Assurance Statement
10 February 2025 10am	<ul style="list-style-type: none"> • PFCC's proposed Police Budget and Precept 2025/26 • Police Misconduct and Complaint Regulations 2020 – annual report • Annual Conference for PFCP's - report
17 February 2025 10am	<ul style="list-style-type: none"> • Consideration of the PFCCs proposed Fire and Rescue Budget and Precept 2025/26 • Fire and Rescue Service Safety Plan - Update Report
25 February 2025 2pm	<ul style="list-style-type: none"> • If required, further consideration of proposed Police and/or Fire and Rescue Budget and Precept 2025/26
14 April 2025 10am	<ul style="list-style-type: none"> • Business TBC

J Tradewell (Secretary to the Panel)
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